

**LONDON BOROUGH OF HARROW
RECORD OF TIME LOST DUE TO INDUSTRIAL DISPUTE**

Directorate: _____ **Organisation unit /School:** _____

NOTE:

If an employee works the same number of hours each day and is on strike for the day then please tick the all day box only

Only enter hours and minutes to show the time your staff were on strike, where they do not work the same number of hours each day or the staff were on strike for part of the normal working day. Employee Number will be completed by Payroll.

Employee Name (Please complete in capital letters)	Date	All Day √	Hours	Mins	Employee Number

Auth By: _____ **Job Title:** _____ **Date:** _____

Payroll keyed: _____ **Payroll Checked:** _____ **Month Input:** _____